



Job Announcement

Client Services Coordinator

Part-time, 15 hours per week

Join our client services team, which include a Client Services Director, and team of highly trained, committed volunteers who are primarily cancer survivors themselves. HCBHP is the premier client support organization for individuals facing breast or gynecologic cancer on the Northcoast.

Under the direction of the Client Services Director, you will oversee and ensure quality of care for HCBHP clients. You will provide direct client services including support group facilitation, patient navigation and consultation planning. A key part of your work is to help clients learn to become their own best medical advocates and navigate the medical system. Excellent written and oral skills, strong organizational skills and ability to work with volunteers are critical.

Medical or nursing background required with minimum of two years of case management experience preferred. Experience with cancer is also required. RN preferred.

15 hours/week \$20 hour.

Send resume and cover letter to Rose Gale-Zoellick, Executive Director, HCBHP, 987 8th Street, Arcata, CA 95521. Call 825-8345 ext 110 or email rosegz@hcbhp.org with questions.